



*Mundell & Associates,  
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Indiana 46219  
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[www.mundellassociates.com](http://www.mundellassociates.com)*

# SEEKING OUTSTANDING CANDIDATES

## Position

### Water Resources Engineer

Location: Indianapolis

Full Time Exempt

## Company Overview

Mundell & Associates (MUNDELL) is a group of passionate professionals working together to discover, clean and protect our earth. We are in search of a key team member to help provide focused leadership. Headquartered in Indianapolis, Indiana, (locally owned and operated) Mundell & Associates, Inc. was founded in 1995 to provide professional earth and environmental consulting services for commercial companies, Fortune 500 firms, municipalities, engineering firms, and the legal community. We are experienced project engineers, scientists, program directors, senior technical consultants and expert witnesses who have worked throughout the United States, Canada, Mexico, South America, Europe and Asia.

Our specialties include the quantitative stratigraphic, geotechnical, geochemical, geophysical and hydrogeological characterization of the subsurface; quantitative analysis and engineering design of remediation systems; groundwater modeling and contaminant transport analysis, water resources evaluations, as well as environmental and engineering geophysics.

MUNDELL personnel believe that the proper scientific or engineering analysis of any site communicated in easily understandable terms will provide its clients with the guidance and direction they need to accomplish their goals. We believe that our pleasant demeanor, our high level of enjoyment in what we do and how we do it, and our passion for providing a high-quality product creates an atmosphere in our work environment that is collaborative and attractive to those seeking employment.

## Job Description

Provide support and assist with water resource projects by developing solutions for client projects using principles of engineering, geology, hydrogeology, and environmental science.

## Position Overview

MUNDELL is seeking a team-focused, responsive, and accountable, team member that possesses an entrepreneurial mindset. This candidate will be a detail-oriented and innovative Water Resources Engineer to plan, design, and support water-related infrastructure and environmental projects. The ideal candidate will analyze hydrologic and hydraulic systems, support stormwater and drainage design, develop flood mitigation strategies, and ensure compliance with environmental regulations and engineering standards. This position will focus on water resources projects but may get involved in other projects within the MUNDELL portfolio including environmental investigations and remediation, civil engineering, groundwater flow and contaminant transport modeling, and litigation.

## Responsibilities

- **Data Analysis and Reporting:** Support project deliverables and reports; analyze data using software, interpret findings, assist with engineering design, prepare engineering calculations, drawings, produce figures, tables, boring logs, and other tasks as assigned.
- **Technical Documentation:** Prepare and review technical documents, maintain organized records of field notes, laboratory data, project files, and project reports, to ensure complete documentation of all activities.

- Fieldwork and Data Collection: Including sampling (Water/Soil/Air), site investigations, remedial activities, monitoring well installations, geophysical surveys, construction oversight, and oversight of various sub-contractors.
- Collaboration and Team Support: Collaborate with multidisciplinary project teams to ensure project objectives are achieved.
- Project Management and Coordination: Assist with project timelines, budgets, developing project scope, work plans, health and safety plans, work scheduling, and communications with regulatory, client, and internal stakeholders.
- Meet company billable and operational goals.

## Requirements

- B.S. degree (M.S. or PhD preferred) in engineering from an accredited university.
- Ability to obtain a Professional Engineer (PE) license.
- A minimum of zero (0) to four (4) years of experience is preferred.
- Proficiency in Microsoft Office Suite; Strong computer skills, including proficiency in or the ability to learn industry-standard software. Exposure to modeling tools such as MODFLOW, HEC-RAS, HEC-HMS, and familiarity with programming languages (e.g. MATLAB, Python).
- Experience in drafting for civil related design projects (e.g., AutoCAD or similar software).
- Experience preparing civil construction documents and/or design specifications related to stormwater infrastructure is preferred but not required.
- Ability to manage multiple projects tasks.
- Excellent verbal/written communication, presentation, and negotiation skills; experience working with engineers, scientists, developers, contractors, law firms, insurance carriers, state/federal regulators, industry experts, and the public.
- Highly detail orientated with strong analytical and problem solving skills.
- Maintain 40-HAZWOPER training with yearly 8-Hour refresher.
- Valid driver's license in good standing.
- Ability to travel (up to 50%) to project sites, overnight and weekend work may be required at times.
- Ability to work in all outdoor conditions (cold, snow, rain, heat, etc.), and lift and carry up to 50lbs.
- Must be authorized to work in the U.S.

## Benefits

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| <ul style="list-style-type: none"> <li>• Health Insurance (multiple PPO and HDHP available)</li> <li>• Dental Insurance</li> <li>• Vision insurance</li> <li>• Company provided Basic Life and AD&amp;D Insurance</li> <li>• Company provided Long-Term and Short-Term Disability coverage</li> <li>• Supplemental insurance offerings</li> </ul> | <ul style="list-style-type: none"> <li>• Paid Time Off</li> <li>• Paid Holidays</li> <li>• 401(k) with company match</li> <li>• Flexible work environment</li> <li>• Paid Parental Bonding Leave</li> <li>• Employee Assistance Program</li> <li>• Cell phone reimbursement</li> <li>• Allowance for Professional Materials</li> </ul> |
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**APPLY AT** [www.mundellassociates.com/company/careers/](http://www.mundellassociates.com/company/careers/)

**We are unable to sponsor or take over sponsorship of an employment Visa at this time.**