



*Mundell & Associates,
Inc. 110 South Downey
Avenue Indianapolis,
Indiana 46219
(317) 630-9060
www.mundellassociates.com*

SEEKING OUTSTANDING CANDIDATES

Position

Senior Project Engineer

Location: Indianapolis

Full Time Exempt

Company Overview

Mundell & Associates (MUNDELL) is a group of passionate professionals working together to discover, clean and protect our earth. We are in search of a key team member to help provide focused leadership. Headquartered in Indianapolis, Indiana, (locally owned and operated) Mundell & Associates, Inc. was founded in 1995 to provide professional earth and environmental consulting services for commercial companies, Fortune 500 firms, municipalities, engineering firms, and the legal community. We are experienced project engineers, scientists, program directors, senior technical consultants and expert witnesses who have worked throughout the United States, Canada, Mexico, South America, Europe and Asia.

Our specialties include the quantitative stratigraphic, geotechnical, geochemical, geophysical and hydrogeological characterization of the subsurface; quantitative analysis and engineering design of remediation systems; groundwater modeling and contaminant transport analysis, water resources evaluations, as well as environmental and engineering geophysics.

MUNDELL personnel believe that the proper scientific or engineering analysis of any site communicated in easily understandable terms will provide its clients with the guidance and direction they need to accomplish their goals. We believe that our pleasant demeanor, our high level of enjoyment in what we do and how we do it, and our passion for providing a high-quality product creates an atmosphere in our work environment that is collaborative and attractive to those seeking employment.

Job Description

This role is responsible for delivering positive outcomes on time and on budget for client projects. The Senior Project Engineer will also be a key contributor to developing scope for projects, proposals, addressing risk management, developing staff abilities and skills, and technical advisor.

Position Overview

The Senior Project Engineer will be team-focused, responsive, accountable, an expert in their technical specialty, and possess an entrepreneurial mindset. This position is essential to the current and future success of MUNDELL. The candidate will lead and deliver projects for clients to tackle complex issues by providing leadership, technical guidance, expertise, and oversight. This candidate will also be expected to provide scope development, sales and marketing assistance, and mentoring of staff. The ideal candidate is an experienced consultant with strong communication skills, proven project management experience, and a track record of delivering high level deliverables. A diverse background in multi-disciplinary projects including environmental, civil engineering, water resources, groundwater flow and contaminant transport modeling, and litigation is highly desired.

Responsibilities

- Lead and manage highly complex projects through completion, ensuring quality, budget and project deliverable timelines.
- Complete proposals, scope of work development, risk evaluation, and budgets.

- Provide high level strategy for client projects. Develop a deep and broad understanding of client challenges to ensure the team can provide positive outcomes. Routinely interact with stakeholders to ensure client challenges are being addressed.
- Assist principals and senior consultants in building strong relationships with key clients and developing new client opportunities. Expand current projects and create new opportunities to support growth of MUNDELL service areas.
- Mentor and train staff to ensure team capability and development.
- Provide ongoing input to company operations to develop and maintain company growth and culture.
- Represent MUNDELL at industry events, conferences, and networking functions.
- Meet company billable and operational goals.

Requirements

- B.S. degree (M.S. or PhD preferred) in engineering or scientific discipline from an accredited university.
- Registration as a professional engineer (PE), professional Geologist (PG), or Certified Hazardous Materials Manager (CHMM) in the state of Indiana.
- A minimum of six (6) years of progressive consulting experience is preferred.
- Advanced knowledge and multi-disciplinary environmental project experience including civil engineering, hydrology, groundwater flow and contaminant transport modeling, regulatory compliance, and environmental investigations and remediation.
- Strong PC skills, proficiency with industry standard software, and Microsoft Office.
- Experience mentoring and the ability to train a team of professionals.
- A record of delivering high level complex projects for clients.
- Ability to manage multiple projects/tasks.
- Excellent verbal/written communication, presentation, and negotiation skills; experience working with engineers, scientists, developers, contractors, law firms, insurance carriers, state/federal regulators, industry experts, and the public.
- Highly detail orientated.
- Maintain 40-HAZWOPER training with yearly 8-Hour refresher.
- Valid driver's license in good standing
- Ability to travel to project sites and work in all outdoor conditions may be required.
- Ability to lift and carry up to 50 lbs.
- Must be authorized to work in the U.S.

Benefits

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| • Health Insurance (multiple PPO and HDHP available) | • Paid Time Off |
| • Dental Insurance | • Paid Holidays |
| • Vision insurance | • 401(k) with company match |
| • Company provided Basic Life and AD&D Insurance | • Flexible work environment |
| • Company provided Long-Term and Short-Term Disability coverage | • Paid Parental Bonding Leave |
| • Supplemental insurance offerings | • Employee Assistance Program |
| | • Cell phone reimbursement |
| | • Allowance for Professional Materials |

APPLY AT www.mundellassociates.com/company/careers/

We are unable to sponsor or take over sponsorship of an employment Visa at this time.